



Corporate Profile of

SILVEE AND SINTHEE TRAVEL AGENCY LTD.



Efficiency, Flexibility and Quality Service with a personal Touch, State of the Art Technology, combined with strong purchasing advantages and Value for Money.





Profile of Bangladesh

Official Name : The People's Republic of Bangladesh.

Capital : Dhaka, Area-815.85 sq. km.

Population : 159 Million (as of 04 November 2015)

Geographical Location : Southern Asia, Borddring the Bay of Bengal, Between Myanmar and India.

Area : 1,47,570 sq. km. (56,977 sq. miles)

Religion : The main religion in Bangladesh is Islam (90.2%), but a significant percentage of the population adheres to Hinduism (8.5%). Other religious group include Buddhists (0.9%, mostly Theravada), Christians (0.3%, mostly Roman Catholics), and Aminists (0.1%).

Unit of Currency : Taka/Tk. (US\$ 1 =BDT 86.20)

Time : GMT +6

Major Cities : Dhaka, Chittagong, Khulna, Rajshahi, Sylhet, Barisal, Rangpur, Gazipur, Narayanganj, Comilla.

Climate : Bangladesh has a tropical monsoon-type climate, with a hot and rainy summer and a dry winter. January is the coolest month with temperaturest averaging near 26 deg C (78 deg F) and April the warmest with temperatures from 33 to 36 deg C (91 to 96 F). The climate is one of the wettest in the world. Most places receive more than 1,525 mm of rain a year and areas near the hills receive 5,080 mm). Most rains occur during the monsoon. (June-September) and little in winter (November-February).

Humidity : Regional Differentials of Annual Average Humidity over Bangladesh 80.14 (%) 82.82 (%) where as the lowest humidity ranging from 74.11(%).

Main Seasons : Spring (February-March), Summer (April-June), Monsoon (July-September), Autumn (October-November), Winter (December-January)

Tourist Spots : **Dhaka (Inside)**: Ahsan Manjil, Lalbag Fort, Bangabandhu Memorial, Central Shahid Minar, Suhrawardy Uddyan, Curzon Hall. Botanical Garden, National Museum, National Zoo. **Dhaka (Outside)**: Sonargaon, National Martyrs Memorial, Jamuna Bridge, Nawab Places Dhanbari, Tangail, Tungipara, Vasani Novo Theater, Trisal. **Chittagong (Inside)**: Foyes Lake, Patenge, Fouzdarhat, Sea Beach, Port Area, Mongla Sea Port, Bandarban, Marine Academy. **Chittagong (Outside)**: Sitakundu, Parki Beach, Cox's Bazar, Himchori & Inani Beach, Moheshkhali Island, sonadia Island, St. Martins Island, Nijhum Island, Teknaf, Hill Tracks, Rangamati, Cheera Island Ramu (Buddhist village), Laboni Beach, Shrine of Bayazid Bostami. **Khulna City**: Sundarban, Mongla Shat Gambuj Mosque, The shrine of Hajrat Khan Jahan Ali. **Sylhet City**: The Shrine of Hazrat Shah Jalal, Sri Chaitannya Dev Temple, Srimongol, Madhabkunda Waterfall, Tea Estate, Sylhet, Lawacherra National Forest, Kean Bridege, Jaflong, Historical watch, Hasan Raja, Tribal Villages, Haripur Oil Field, Tanguar Haor.

Rajshahi: Mahasthangarh, Paharpur Buddhist Monastery, Kantajee's Temple, Ramshagor Dighi, Shopnopuri, Puthia, Shilaidaha Kutibari, Kushtia. **Barisal**: Kuakata.

Comilla: Mainamati, **Jessore**: Sagardari-Birth place of modern Bengali Poet Michael Madhusudhan Datta.

International Airports : Dhaka, Chittagong and Sylhet.

Domestic Airports : Jessore, Cox's Bazar, Syedpur, Rajshahi, Barisal.



Contents

About us	01
Company Profile	02
Chairman	03
Managing Director	04
Director	05
Advisor	06
CEO	07
Company History & Mission	08
Objective	09
Philosophy	10-11
Services	12
Hajj & Omrah	13
Our Major Clients List	14
Name of Ticketing issuing airlines	14
Our Management	15-17
Japanese Language Training Center	18
Skill Development Training Center	19-20
Licence, Certificate, Membership	21-32
In Our Capacity	33-34
Responsibilities of The Employer & Employee	35-36
Sample of Demand Letter	37-40
Photo Albam	41-45
Others	46

About us:

SILVEE AND SINTHEE TRAVEL AGENCY LTD. was inaugurated in 15th October 2010 as a proprietorship company. On 14th September, 2014 it was consolidated in Joint Stock Companies and Firms of Bangladesh as a private limited company. Ever since it has maintained in coming tourist services as it's core business and served more than ninety thousand tourists from different countries of Europe, Middle-East and all over the world. The company received the recruiting license from the concerned authority of Bangladesh government on 30th August, 2017. Our recruiting license number is RL-1491. Since then we are actively engaged in overseas recruitment sector.

Our vision: Value for money & client satisfaction as always upheld through continued investments in contemporary travel complementary technology and quality assurance. **SILVEE AND SINTHEE TRAVEL AGENCY LTD.** has acquired the position as one of the leading Travel and Tours firms in all over Bangladesh, through the capability of meeting any Tour Operators specification. The company is now committed for exporting manpower in professions: Plumber, Construction Labor, Security Guard, General Laborer, Mason, Bar Bender, Carpenter, Electrician in Kingdom of Saudi Arabia, Qatar & Maldives.

SILVEE AND SINTHEE TRAVEL AGENCY LTD. is one of the prominent organizations that can offer all Bangladeshi citizens full spectrum of incoming tourism services with compliant and dynamic solutions and ensures as a one stop supplier. We provide our clients high standard personalized, specialized services at an optimal cost. With our uncompromised quality control our partners enable resources to efficient competition in their own source market.

We invite you to share our vision and benefit from our expertise, professionalism, personalized approach, strong purchasing power and comprehensive product portfolio.

We hope that we will give you an overview of our organization, services, responsible personal so that, we can work on a fruitful and mutually beneficent Endeavour in the coming days.



SILVEE AND SINTHEE TRAVEL AGENCY LTD. COMPANY PROFILE

Company Name	: SILVEE AND SINTHEE TRAVEL AGENCY LTD.
Established	: 15th October 2010.
Date of Incorporation	: 14th September 2014
Incorporation Certificate No	: C-118168/14
Travel Agency Reg. No	: 0001258
Tax Identification No	: 871275374642/Circle-74 (Companies) Tax Zone – 04, Dhaka.
Hajj Licence No	: 1449, 2016 (Under Ministry of Religious Affairs)
Omrah Licence No	: 450, 2016 (Under Ministry of Religious Affairs)
Recruiting Licence No	: RL-1491, 2017 (Under Ministry of Labour and Employment)
Import Registration No	: BA 186707, 2015 (Under Imports & Exports Control Office)
Export Registration No	: R 0143062, 2015 (Under Imports & Exports Control Office)
PWD Registration No	: 2570, 2019 (Under Public Works Department)
LGED Registration No	: 919/19 (Under Local Government Engineering Department)
Member of	: 1. Association of Travel Agents of Bangladesh (ATAB) 2. International Air Transport Association(IATA) Licence No: 42-309676 3.Hajj Agencies Association of Bangladesh (HAAB) 4. Bangladesh Association of International Recruiting Agencies(BAIRA)
Head Office	: 177, Shohid Syed Nazrul Islam Sarani, Mahtab Center (8th Floor), Bijoy Nagar, Dhaka-1000 Mobile : +88 01973-069073, +88 01767-458486 Telephone : +88-02-222223143, +88-02-58313636 E-mail : sstalimited@gmail.com www.sstalbd.net



Chairman Profile

The co-promoters of the firm are educated, experienced business elite of the country having previous records of success and management excellence in performance of the last 5 years. She traveled different times in many countries in connection with business and studies. The Chairman co-promoters and their extent of business interests with the numbers of enterprise presently handle.

Taslima Sakhawat
Chairman
Silvee And Sinthee Travel Agency Ltd.
Mobile No: +88 01733-061422
Email: tsilvee@gmail.com



Managing Director Profile

From the educated and experienced background of last 5 years, the consistent effort of the Managing Director has been materialized in records of success and management excellence. The credit goes to our valued customers for their confidence and trust on us.

We hope, **SILVEE AND SINTHEE TRAVEL AGENCY LTD.** shall render still better services to clients bringing about name and fame for the nation in the years to come.

We are grateful to the concerned Government organizations and Embassies for all out cooperation with us which we could not come to position we stand now.

Md. Sakhawat Hossain
Managing Director
Silvee And Sinthee Travel Agency Ltd.
Mobile No: +88 01973069073



Director Profile

To complete in these trades, proper planning, promotion, qualified marketing and vigorous sales drive is crucial meeting the challenges of our esteemed clients have been carefully handled and continually upgraded.

Md. Khairul Alam

Director

Silvee And Sinthee Travel Agency Ltd.

Mobile No: +88 01728-321518, +88 01767-458486





Director (HR & Admin) Profile

We constantly strive to give our best and that is what makes us stand among the best. We are committed to providing employees with the opportunity to work in the best organization so that they can lead their lives towards prosperity.

Iveen Ahmed
Director (HR & Admin)
Silvee And Sinthee Travel Agency Ltd.
Mobile No: +88 01726455333, +88 01887429829





Deputy Managing Director Profile

To play a crucial role in shaping our company's strategy and ensuring seamless operations. Our leadership fosters a collaborative environment that empowers our team to deliver exceptional service.

Sanjida Sakhawat Sinthee
Deputy Managing Director
Silvee And Sinthee Travel Agency Limited
Mobile No: +88 01521332056





Advisor Profile

Mr. K M Farhad Hossain going in Bangladesh civil service in 1973. Having been qualified in Bangladesh superior service examination in 1972. He served in different capacities of government. He has his experience in planning and development. Procurement method and other official process of government & private sector. He was trained in good works and services in the government. He travelled different countries of the world.

K M Farhad Hossain
Advisor
Silvee And Sinthee Travel Agency Ltd.
Mobile No: +88 01553-341929





CEO Profile

People of any organization are the supreme asset. Professional training to the right people is the key of success for any organization. As such, recruiting correct people is one of the most important tasks for business institute.

I am much confident that Silvee and Sinthee Travel Agency Ltd is one of the leading manpower agencies in Bangladesh, who recruits and provides skilled training to the selected people and prepare them to work confidently in any organization.

We prepare high quality professionals for working in the Organizations. Trust us, we will provide high quality professionals for your company to work on permanent or contractual basis.

I and others in our company consider you the most important and look into your demand and believe us that your expectations will be fulfilled. We are confident of fulfilling every aspect of your manpower need, to you immense satisfaction.

Commodore Mudasser Nasir (Retd)

CEO

Silvee And Sinthee Travel Agency Ltd.

Mobile: +88 01795-742069



COMPANY HISTORY

SILVEE AND SINTHEE TRAVEL AGENCY LTD., founded by Md. Khairul Alam in 2010, has been active in the incoming tourism segment, enjoying every year a dynamic growth in terms of arriving passengers, revenue and market share. Capitalizing the growth deriving from the new destinations, as well as the growth of many new source markets, the company's boost has positioned it to one of the most extended and geographically diversified South Asian incoming networks and Destination Management Companies, serving more than 1 lakh passengers from 25 countries. The vision of the founder for valued and competitive services, development through long term Business policy and investment in technology and infrastructures, as well as the quality without compromises, remain intact and continue to lead the company's further steps.

MISSION

Efficiency, Flexibility and Quality Service with a Personal Touch, State of the Art Technology, combined with strong purchasing advantages and Value for Money.

We're committed to offer competitive value for money products and high level services in order to achieve total client satisfaction. We want to meet and exceed all business client's goals and objectives, strive for excellence in quality, integrity and value in all that we do. We want our partners and ourselves to grow profitably in our respective countries, through market analysis, continuous product development, aggressive yield management and prudent financial risk monitoring.

OBJECTIVE:

Our business strategy will revolve around the need to provide quality service to our various target customers, in the process fully satisfying their needs. This shall be undertaken through recruitment of a professional team and the provision of good quality custom-designed travel packages, catering to the client's particular needs.

With time our marketing campaign will increase the awareness of our services in the various market segments we shall be targeting. This is particularly so with the organization looking at establishing a clear advantage in an increasing competitive market.

We will provide clients with the opportunity to focus on their core activities whilst their transportation side needs are fully satisfied, Marketing material shall be professionally done so as to be reflective of our intended image and reputation.

We shall position ourselves as a quality commercial transportation operator that provides customer-need fulfillment, enjoyment, reliability and a good image. We intend to establish a good rapport with all the relevant stakeholders, especially hotels and travel agents.

We also intend to have well-designed brochures and other promotional material that will enable clients to have an understanding of the types of services we offer and advantages of utilizing them.

In addition well-done, informative brochures, fact sheets and business cards often have a triggering effect on clients contemplating utilizing our services. Hence this will undoubtedly generate increased sales of our services.

In brief we intend to attain the following objectives:

- * Continuously provide enjoyable quality excursions/trips on time and on budget.
- * Develop enthusiastically satisfied customers all of the time.
- * Establish a market presence that assures short-term and long-term profitability, growth and success.
- * We are fully committed to supporting growth and development in the tourism and overall economy of Bangladesh.
- * Contribute positively to our communities and our environment.

PHILOSOPHY

SILVEE AND SINTHEE TRAVEL AGENCY LTD. understands the challenges of the modern tourism industry and knows that planning, developing and adapting destination resources to the evolving needs of the market is the key to success. We take all trends in tourism business into consideration, invest in new infrastructure and offer both leisure and business travel solution through state of the art technology. In this way we can keep up with all new market demands and secure the future of our company as well.

Our company respects and follows the traditional ways of traveling, such as back-to-back charter operations, but at the same time it offers the full infrastructure for the new mode of operations (on-line bookings of all the services, dynamic packaging support etc). In the same way we are involved in the massive production (major guarantee contracts for charter operators and strong deals with the hotels), but also provide the full Luxurious services for individual clients, in special accommodation (villas, traditional guest house etc), special combined programs as well as for special interest groups.

Offering value of money is our main concept: Due to our long term extended co-operation with major charter operators we have obtained a strong purchasing power within the Europe, Middle-East all over the world tourism market. Our Bed bank counts thousands of contracted rooms all over the destinations of our network on exclusive commitment contracts, enabling us to manage the rooms in the most effective way, securing most competitive rates and availability as well as showing full flexibility towards our clients.



SERVICES

It is a government approved recruiting company which is sending Bangladeshi workers for overseas employment all over the world. To support our main concern we have hajj and Omrah license from Ministry of Religious Affairs. We also have in-house ticketing facility. We are capable to provide the full support to charter operators, internet based tour operators as on the following domains:



Air Ticket: We provide all kinds of air ticket service, ticket confirmations, ticket booking, ticket cancellation (two days prior to flying).

VISA Processing: We also provide visa processing service any country of the world. Mostly tourist country like India, Maldives, Malaysia, Australia & Europe, countries of Middle East etc.

Accommodation: Selection of accommodation of all categories (from low-budget-self-catering units to exclusive De-Lux hotels, as well as villas and special type accommodation) at most competitive conditions. One of the greatest “Bed Bank” in tourism countries like Europe, South asian country etc. (contracting thousands of rooms all over the destinations of our network.)

Contracting / Product: Long experience and Know-How in this field. Tailor made solutions to cover any kind of operation Benefiting from the major traffic and volume of clients, strong negotiation power and high performances in purchasing beds at the best rates, even lower than the international groups.

HAJJ Package:

- ❑ Visa facilities for honorable passengers.
- ❑ Economic class facilities for Hajj Passengers Up / Down ticket of Saudi Arabia.
- ❑ Provide Training facilities with right rules & regulations and also provide Hajj guide without pay.
- ❑ Accommodation facility for Hajj passengers around 700 to 1000 Miter from holy kaba and nababi Mosque.

OMRAH Package:

- * Visa facilities for honorable passengers.
- * Economic class facilities for Hajj Passengers Up / Down ticket of Saudi Arabia.
- * Accommodation facility for Omrah passengers around 300 to 700 Miter from MAKKAH & MADINA (MARKAZIA).

In the contracts between SILVEE AND SINTHEE TRAVEL AGENCY LTD. and our customer includes the following basic features:

- ❖ Competitive prices.
- ❖ Allocation with short releases.
- ❖ Strong Early Booking discounts and benefits.
- ❖ Aiming to stimulate sales before the season's start.
- ❖ Privileged children's policy.
- ❖ Secured room availability during high season without any risk for our partners.
- ❖ Yield Management.
- ❖ Maximization of the load factors of our principals.
- ❖ Promotional rooms with special conditions for certain arrivals that additional support is required.
- ❖ Seasonality that meets the needs of the origin market of the tour operator. Substantial "Added Value" included in the contracted rate.

OUR MAJOR CLIENTS

- ✎ Ministry of Primary and Mass Education.
- ✎ Sufi International Ltd.
- ✎ Ananda Shipyard & Slipways Ltd.
- ✎ Hamida Traders Ltd.
- ✎ Nari Pakkho
- ✎ Globe Pharmaceutical Ltd.
- ✎ Upal And Associates Ltd.
- ✎ Fahad Enterprise
- ✎ Best cotton Norsingdhi
- ✎ FAR Group
- ✎ Ministry of Liberation Ware
- ✎ Walton
- ✎ Surj Miah Group of Industries
- ✎ Gonoshato Kendro
- ✎ Popular Pharmaceuticals Ltd.
- ✎ Pacific Pharmaceuticals Ltd.
- ✎ Islami Bank Bangladesh Ltd.
- ✎ Helpline Travel & Consultancy.
- ✎ Helpline Enterprise.
- ✎ Best Trip BD
- ✎ Popular Pharmaceuticals







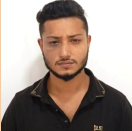
NAME OF TICKETING ISSUING AIRLINES:

072	GULF AIR B.S.C. (C)	GF
098	AIR INDIA LIMITED	AI
147	ROYAL AIR MAROC	AT
157	QATAR AIRWAYS (Q.C.S.C.)	QR
160	CATHAY PACIFIC AIRWAYS LTD.	CX
176	EMIRATES	EK
217	THAI AIRWAYS INTERNATIONAL PUBLIC COMPANY LTD.	TG
229	KUWAIT AIRWAYS	KU
232	MALAYSIA AIRLINES BERHAD DBA MALAYSIA AIRLINES	MH
275	APG AIRLINES	GP
310	THAI LION MENTARI CO. LTD.	SL
603	SRILANKAN AIRLINES LIMITED	UL
607	ETIHAD AIRWAYS	EY
618	SINGAPORE AIRLINES LIMITED	SQ
652	HG AVIATION LIMITED DBA REGENT AIRWAYS	RX
779	US-BANGLA AIRLINES LIMITED	BS
784	CHINA SOUTHERN AIRLINES	CZ
807	AIRASIA BERHAD DBA AIRASIA	AK
816	MALINDO AIRWAYS SDN BHD (MALINDO A	OD
829	BANGKOK AIRWAYS PUBLIC CO., LTD.	PG
910	OMAN AIR (S.A.O.C)	WY
997	BIMAN BANGLADESH AIRLINES LIMITED	BG
855	NOVOAIR LTD.	VQ
514	AIRARABIA	G9
986	MALDIVIAN AIRLINES	Q2

OUR MANAGEMENT

SL No.	Name	Designation	Brith Date	Joining Date	Address	Educational Qualification (last degree)	If representative (Signature, Contact No)	Photograph
01	Taslina Sakhawat	Chairman	10/12/1992	05/08/2017	72, Siddeshwari Road, Ramna, Dhaka-1217	M.S.S	Mob: +88 01733061422	
02	Md Sakhawat Hossain	Managing Director	08/02/1961	15/08/2021	72, Siddeshwari Road, Ramna, Dhaka-1217	Civil Eng.	Mob: +88 01973069073	
03	Md Khairul Alam	Director	05/04/1975	01/09/2014	72, Siddeshwari Road, Ramna, Dhaka-1217	H.S.C	Mob: +88 01728321518	
04	Iveen Ahmed	Director HR & Admin	13.07.1976	01.10.2014	28/29, Basic Vawal, West Malibagh, Dhaka.	B.A. (Hon's)	Mob: +88 01726455333	
05	K M Farhad Hossain	Advisor	15/03/1951	01/07/2018	Flat: C-12, Property Paragon, 116, Segunbagicha, Ramna, Dhaka-1000	B.Com	Mob: +88 01553341929	

OUR MANAGEMENT

06	Sanjida Sakhawat Sinthee	Deputy Managing Director	18.04.1998	20.05.2020	Dream Tower, Flat-4B 72, Siddeshwari Road, Ramna, Shantinagar, Dhaka-1217	Post Graduate	Mob: +88 01521-332056	
07	Md. Moshir Rahman	Manager	05.06.1990	01.06.2024	165/2, Doctor Goli, Moghbar Wirless, Dhaka.	B.B.S.	Mob: +88 01977649455	
08	Hammad Bin Mosaffof	Executive Officer (Accounts)	20.06.1997	01.12.2019	Vill: Hossain Mia Bari Post: Daulat Khan Upazila: Daulat Khan Dist: Bhola	B.Com	Mob: +88 01863620803	
09	Md. Abdul Wadud	Executive Officer (Visa Processing)	15.01.1994	17.09.2019	Vill: Gopinathpur, Post: Shibpur, Upazila: Sudharam, Dist: Noakhali	H.S.C.	Mob: +88 01688431535	
10	Mohammad Nur Islam	Massenger	28.07.1994	01.12.2021	Vill: Boroambari Post: Gujji para, Upazila: Pirganj Dist: Rangpur	S.S.C.	Mob: +88 01954905125	
11	Md. Sirajul Islam	Office Assistant	01.01.2004	01.10.2019	Vill: Baghber, Post: Bokainagar. Upzila: Gouripur, Dist: Mymensing	VIII	Mob: +88 01931422721	
12	Md. Sojib Sheikh	Office Assistant	02.02.2001	01.10.2017	Vill: Monkanda, Post: Gonda, Upazila: Kendua, Dist: Netrokona	VIII	Mob: +88 01940807601	



Chairman Taslima Sakhawat at her office



Director Md. Khairul Alam at his office



Managing Director Md. Sakhawat Hossain



Advisor K M Farhad Hossain at his office



Director HR & Admin at her office



Deputy Managing Director at her office

Japanese Language Training Center



Skill Development Training Center



Skill Development Training Center



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লাইসেন্স ইস্যুর বিবরণ



ই-ট্রেড লাইসেন্স



ইস্যুর তারিখ : 09/07/2024

ইস্যুর সময় : 13:00:01

লাইসেন্স নং : TRAD/DSCC/212174/2019

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪-তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর ডফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নবর্ণিত ব্যক্তি/প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

১। ব্যবসা প্রতিষ্ঠানের নাম	: সিলভি এন্ড সিনথে ট্রাভেল এজেন্সী লিমিটেড		
২। প্রতিষ্ঠানের মালিকের নাম	: মোঃ সাখাওয়াৎ হোসেন		
৩। পিতা / স্বামীর নাম	: রইচ উদ্দিন প্রধান		
৪। মাতার নাম	: ধলি বেগম		
৫। ব্যবসার প্রকৃতি	: লিমিটেড কোম্পানী		
৬। ব্যবসার ধরণ	: আইটি ব্যবসা ট্রাভেলিং এজেন্ট, রিক্রুটিং এজেন্ট, সকল প্রকার আমদানীকারক (কেমিক্যাল ব্যতীত), সকল প্রকার রপ্তানীকারক (কেমিক্যাল ব্যতীত), সরবরাহকারী		
৭। প্রতিষ্ঠানের ঠিকানা	: ১৭৭, শহীদ সৈয়দ নজরুল ইসলাম হারনী, মাহজাব সেন্টার (৯ম তলা) বিজয় নগর, ঢাকা-১০০০		
৮। অঞ্চল / বাজার শাখা এলাকা	: ২ ওয়ার্ড / মার্কেট: ১০		
৯। এনআইডি/পাসপোর্ট/জন্ম নিব: নং ফোন	: ৩৭২৩৮৮৯২১২ : ০১৯৭৩০৬৯০৭৩	বিআইএন নং: ই-মেইল:	: sstlimited@gmail.com
১০। অর্থ বছর	: ২০২৪-২০২৫ (নবায়নকৃত)	ব্যবসা শুরু তারিখ:	:
১১। মালিকের বর্তমান ঠিকানা		মালিকের স্থায়ী ঠিকানা	
হোল্ডিং নং	: ৭২ ফ্ল্যাট-৪/বি, ত্রীম টাওয়ার	হোল্ডিং নং	:
রোড নং	: সিদ্দেখুরী রোড	রোড নং	:
গ্রাম / মহল্লা	: শান্তিনগর	গ্রাম / মহল্লা	: ইসবপুর
পোস্টকোড	:	পোস্টকোড	: বিশ্বপুর
থানা	: রমনা	থানা	: সাদুল্যাপুর
জেলা	: ঢাকা	জেলা	: গাইবান্ধা
বিভাগ	: ঢাকা	বিভাগ	:
১২। ট্রেড লাইসেন্স নবায়ন ফি (বার্ষিক)			
লাইসেন্স নবায়ন ফি	: ৫৫০০	সাইনবোর্ড কর	: ৮০০
সারচার্জ	: ০	ভ্যাট	: ৯৪৫
আয়কর / উৎসেকর	: ৩০০০	ফর্ম ফি	: ৫০
বকেয়া ()	: ০		
সংশোধনী ফি	: ০.০০	সর্বমোট	: ১০২৯৫.০০

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৫ পর্যন্ত

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার



কর কর্মকর্তা

TIN Certificate



Government of the People's Republic of Bangladesh
National Board of Revenue

Taxpayer's Identification Number (TIN) Certificate

TIN : 871275374642

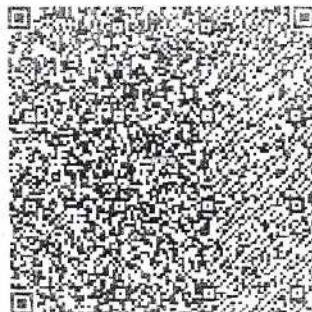
This is to Certify that **SILVEE AND SINTHEE TRAVEL AGENCY LTD.** is a Registered Taxpayer of National Board of Revenue under the jurisdiction of Taxes Circle-074 (Company) , Taxes Zone 04, Dhaka.

Taxpayer's Particulars :

- 1) Name : **SILVEE AND SINTHEE TRAVEL AGENCY LTD.**
 - 2) Registered Address/Permanent Address : **177, Shaheed Syed Nazrul Islam Saroni (8th Floor), Mahtab Center, Paltan, Dhaka**
 - 3) Current Address : **177, Shaheed Syed Nazrul Islam Saroni (8th Floor), Mahtab Center, Paltan, Dhaka**
 - 4) Previous TIN : **Not Applicable**
 - 5) Status : **Company**
- Date : November 02, 2014

Please Note:

1. Taxpayer is liable to file the Return of Income under section 75 of the Income Tax Ordinance, 1984.
2. Failure to file Return of Income under section 75 is liable to:-
 - (a) Penalty under section 124; or
 - (b) Prosecution under section 164 of the Income Tax Ordinance, 1984.



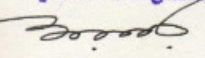


Deputy Commissioner of Taxes
Taxes Circle-074 (Company)
Taxes Zone 04, Dhaka
Address : 21, Purana Paltan, Dhaka Phone : 0316250

N. B: This is a system generated certificate and requires no manual signature.

Licence Copy

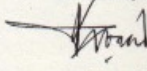
২০২০

RL- 1491
Specimen Signature

Managing Director has been changed vide Ministry's Letter No. 49.00.0000.054.35.244.22-167
Date: 28.03.2022

Name of
Managing Director: MD. SAKHAWAT HOSSAIN
with Permanent Address:- VILL- TSABPUR,
P.O- BISHNUPUR, POST CODE- 5700,
P.S- SADULLAPUR, DIST- GAIBANDHA.


18.04.2022

Mohammad Mizanur Rahman Bhuiyan
Deputy Secretary
Director (Employment)
Bureau of Manpower, Employment & Training, Dhaka.

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RL- 1491

TERMS AND CONDITIONS

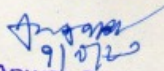
1. The holder of the licence shall conduct business under signature and seal of the Proprietor or Managing Partner or Managing Director whose photograph and the specimen signature appeared in page-3. This licence shall not be used directly or indirectly, by any person other than the person in whose favour it was issued or at any place other than the place mentioned in the licence nor shall the licence be transferred, conveyed or assigned to any person or entity.
2. The holder of the licence shall not recruit or attempt to recruit a citizen for overseas employment or issue an advertisement or publish any material or hold any interview or examination for such recruitment without prior permission of the Director General, BMET.
3. The photocopy of the licence shall be prominently displayed at a conspicuous place in the premises of business and the original copy shall

২০২০ 6 2023

RL- 1491 RENEWAL

29 AUG 2026

Licence Renewed up to.....


9/10/22

AHM Anwar Pasha
Joint Secretary
Additional Director General (Employment)
Bureau of Manpower Employment and Training
Govt. of the People's Republic of Bangladesh

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RL- 1491 RENEWAL



Government of The People's Republic of Bangladesh
Ministry of Religious Affairs

Orrah License

This is to certify that

SILVEE AND SINTHEE TRAVEL AGENCY LTD.

m/s

Located at **177, SHOHID SYED NAZRUL ISLAM SARANI, MAHTAB CENTRE
(8th FLOOR), BIJOYNAGAR, DHAKA-1000.**

The license No. **450**

Dated **Shukra 2016**


10 FEB 2016

SI. MoRA O. L. No. 259

Signature of the Licensing Authority

**Md. Shorafat Zaman
Deputy Secretary
Ministry of Religious Affairs
Govt of the People's Republic
of Bangladesh**

Licence Copy



Government of The People's Republic of Bangladesh
Ministry of Religious Affairs

Haji Licence

This is to certify that

m/s SILVEE AND SINTHEE TRAVEL AGENCY LTD.

Located at 177, SHOHID SYED NAZRUL ISLAM SARANI, MAHTAB CENTRE
(8th FLOOR), BLOJYNAGAR, DHAKA-1000.

The licence No. 1449 Dated Dhaka 2016 10 MAR 2016

SI. MoRA H. L. No. 443

Signature of the Licensing Authority

Md. Shorufat Zaman
Deputy Secretary
Ministry of Religious Affairs
Govt of the People's Republic
of Bangladesh

Certificate Copy



Government of the People's Republic of Bangladesh
Ministry of Civil Aviation and Tourism



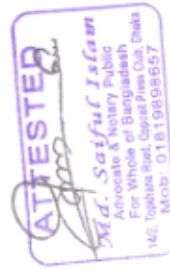
Travel Agency Registration Renewal Certificate



Registration Certificate No:	0001258
Date:	18-Oct-2023

Renewal Certificate Issue Date:	25-Nov-2023
Renewal Certificate Expiry Date:	24-Nov-2026

As per provision of Section-7, Sub-Section-(3) (A) of Bangladesh Travel Agency (Registration and Control) Act, 2013 (Act LXI of 2013) and Rule-6, Sub-Rule-(2) of Bangladesh Travel Agency (Registration and Control) Rules, 2014. SILVEE AND SINTHEE TRAVEL AGENCY LTD. Managing Director: MD. SAKHAWAT HOSSAIN Address: 177, SHOHD SYED NAZRUL ISLAM SARANI, MAHTAB CENTER (8TH FLOOR), BIJOYNAGAR. DHAKA has been renewed as Travel Agency for a period of 03 (Three) years from 25-Nov-2023 to 24-Nov-2026 .



28 AUG 2024



Nursia Komol

Registration Authority

Certificate Copy





Certificate of Accreditation

IATA is proud to certify that
SILVEE AND SINTHEE TRAVEL AGENCY LTD.
 DHAKA, BANGLADESH

has met the professional standards of the **International Air Transport Association** to promote and sell international air passenger transportation.

IATA code: 42309676 Validate online at: checkcode.com Certificate validity: 2024
 Accreditation Type: GoStandard





Muhammad Albakri
 Senior Vice President, Customer, Financial and Digital Services
 IATA

Winnifred Yoong
 Regional Director, Distribution & Payment
 Customer, Financial & Digital Services,
 Asia Pacific






28 Feb 2024



সীমিত দরপত্র পদ্ধতির ক্ষেত্রে
 ঠিকাদার তালিকাভুক্তি বহি

স্থানীয় সরকার প্রকৌশল অধিদপ্তর
 জেলা গাইবান্ধা
 বহি নং : **61852**

ঠিকাদার/প্রতিষ্ঠানের নাম সিলভি এন্ড সিন্থি ট্রাভেল এজেন্সি লিমিটেড
 আইডি নং ২২২/২২



নমুনা স্বাক্ষর : শ্রী: খায়রুল আলম

Membership Copy

Renewal Reg. No. 16212 Date of issue : 04 OCT 2021

ATAB ASSOCIATION OF TRAVEL AGENTS OF BANGLADESH
Sattara Centre (15th Floor), 30/A, Nayapattan, VIP Road, Dhaka-1000, Bangladesh.

TO WHOM IT MAY CONCERN

This is to certify that M/S Silvee and Sinthee Travel Agency LTD.
of 177, Shohid Syed Nazrul Islam Sarani, Mahtab Center(8th Floor), Bijoy Nagar, Dhaka.
is a member of Association of Travel Agents of Bangladesh (ATAB).
Their membership have been renewed for the year 2021 to 2023


Md. Mazharul Haque Bhuiyan
Secretary General, ATAB



DATE OF ISSUE : 01-07-2016 SL. NO. 1088

 **مؤسسة وخلافة الحج والعمرة**
হাজ্জ এজেন্সীজ এসোসিয়েশন অব বাংলাদেশ (হাব)
HAIJ AGENCIES ASSOCIATION OF BANGLADESH (HAAB)
সিটারা সেন্টার (১৫তম ফ্লোর, হোটেল বিজয় লিড), ৩০/এ, নয়াপাটন, বিপ রোড, ঢাকা-১০০০, ফোন: ৯৩৩৭৩৩০, ৯৩৩৮৪৬১, ৯৩৩৮৪৬২
Sattara Centre (15th Floor, Hotel Victory Ltd.), 30/A, Naya Pattan, VIP Road, Dhaka-1000, Phone: 9337330, 9338861, 9338862

MEMBERSHIP CERTIFICATE

THIS IS TO CERTIFY THAT M/S SILVEE AND SINTHEE TRAVEL AGENCY LTD. HL-1449
177, Shohid Syed Nazrul Islam Sarani, Mahtab Centre (8th Floor), Bijoy Nagar, Dhaka

IS A GENERAL MEMBER OF HAJ AGENCIES ASSOCIATION OF BANGLADESH.

VALID UP TO 30-06-2019


(Shaikh Abdullah)
SECRETARY GENERAL


(Md. Ibrahim Bahar)
PRESIDENT

Membership Copy

Sl. No. : 1497
Date : 06 Sep 2017

 **BANGLADESH ASSOCIATION OF INTERNATIONAL RECRUITING AGENCIES [BAIRA]**

 **MEMBERSHIP CERTIFICATE** 

Name of the Agency *Silvee And Sinthee Travel Agency Ltd.*

Name of the Proprietor / Partner / Managing Partner *Mr. Md. Khairul Alam*
Director / Managing Director / Chairman

Address *177, Shaohid Sayed Nazrul Islam Sarani,*
Mahtab Centre (8th Floor), Bijoy Nagar, Dhaka-1000.

R. L. No. *1491*


Secretary General


President

In Our Capacity

- All kinds of unskilled workers
- All kinds of civil constructions workers
- Agricultural Works.
- Electricians.
- Factory workers.
- Hotel & camp catering staff
- Welder
- Administration Staff
- Air conditioning technicians
- Animal Husbandry workers.
- Auto mechanics, electronics, dentures etc.
- Aqua culture Tech.
- Bakery workers.
- Carpenters.
- Catering staff.
- Computer personal.
- Construction workers.
- Doctors.
- Draftsman.
- Engineering Personnel
- Fabrication workers.
- Fish Processing Tech.
- Fisherman.
- Heavy vehicle/Mechanics Operators
- Official Personnel/Accunting staff
- High/Low Voltage Electrical Workers
- Refrigerator mechanics
- Mill workers
- Iron & steel workers
- Food Industry workers
- Plantation workers
- Gardening workers
- Butchers
- Clening workers
- Supervisors/Forman etc.
- Forestry worker
- Garments workers.
- General workers
- Goldsmith.
- Hospital Personnel.
- Hotel staff.
- Industrial workers.
- Laundry workers.
- Managerial staff.
- Maintenance Service workers.
- Marine Personnel.
- Nurse
- Oil Field workers.
- Pipe Fitters.
- Poultry workers.
- Sales Personnel
- Ship workers.
- Serveyors.
- Teachers.
- Tele-Communication workers.
- Telephone & Telex Operator.

Selection and Recruitment Process by Silvee And Sinthee Travel Agency Ltd.

Silvee And Sinthee Travel Agency Ltd. also encourages employers to select preferred manpower by sending their representatives directly to Bangladesh. Alliaance Group provides all logistics and facilities to the employers for the selection process including in the selection process to recruit the trade ad required by the employer.

Silvee And Sinthee Travel Agency Ltd. Performs The Following Activities for Manpower Selection

- Obtain Recruitment permission from the Government agencies.
- Advertise in the reputed daily newspaper and call for applications from the workers.
- Collection of applications and Curriculum vita of the job seekers through other means of communications.
- Conduct final interview by employer's representatives.
- Obtain passports for the selected candidates.
- Conduct medical fitness test of the candidates.
- Obtain police clearance of each of the workers from concerned authority.
- Obtain medical fitness certificate, photographs and related documents from the selected person.
- Obtain required visa for the workers from destination countries/Embassy.
- Obtain departure clearance from concerned department of Government of Bangladesh as soon as visa is obtained.
- Travel arrangement with the concerned airlines including confirmation of tickets. Maintain constant contact with the employers and updating them about the departure schedules of the workers.
- Proper briefing to the workers about the social, political, legal, cultural and environmental aspects of the host country to boost up their moral strength that helps them to maintain constant contacts with home country.
- Briefing of the workers about the job, salary, terms and conditions of the employment contacs prior to the departure.
- Arrangement of proper and timely replacement of worker, if anyone is found professionally or medically unfit within the probation period.
- Ensure that workers can reach the destination country within 20-25 days from the date of receipt of their visa/visa advice/calling visa from the employer.
- They are ready to shorten this departure time in case of emergency at employer's end.
- Attend employer's call to solve unforeseen problems and difficulties pertaining to workers that may arise within the contract period.

Responsibilities of The Employer & Employee

- 🗋 Employer's representative must be present at airport to receive the workers and transport them to designated accommodations.
- 🗋 Inform immediately by phone/fax/e-mail after receiving the workers.
- 🗋 Employer will pay one month salary in advance to each of the worker on their arrival which will be reacted from their salary gradually.
- 🗋 Arrange furnished housing accommodation with all utility facilities such as electricity, running water and gas.
- 🗋 Ensure full security for the workers in the living and working places, especially for the female workers.
- 🗋 Payment of salary of the worker must be ensured within the first week of the month.
- 🗋 Renew the validity of the passport, residence permit/employment visa of the workers and re-issue if needed at the cost of the employer.
- 🗋 Inform about the renewal of the contract between the employer and the workers after expiry of the initial contract.
- 🗋 Treat workers with dignity and honour.
- 🗋 Provide adequate medical treatments/facilities to the workers in case of any sickness/accident.
- 🗋 Inform immediately if any problem arises due to workers.
- 🗋 Comply with the terms of agreement signed between employer and the workers.
- 🗋 Maintain job Responsibility as per terms and conditions set in the employment contract.
- 🗋 Maintain expected ethical standard.

- 🔒 Employees should be loyal to the employer and show modest behaviours to employers and co-workers
- 🔒 Employee should carry out their work properly and earn satisfaction from their claims. Employee should fully comply with the safety instructions given by the supervisors or authorities.
- 🔒 Employee should acquire sufficient knowledge and skill about handling hazardous equipment and fire fighting devices.
- 🔒 Workers should report to their supervisors immediately if they face any difficulty in work place.
- 🔒 Employee should inform their higher-ups if they feel sickness and need medical attention.
- 🔒 They should maintain dress code of the work place.
- 🔒 They must obey the rules and regulations of the host country.
- 🔒 They should ensure cleanliness both in work places and accommodations.
- 🔒 Employee should not involve in any political activities.
- 🔒 Employee should not involve in any illegal activities punishable in the laws of host country and they must refrain themselves from all kinds of organized crime.
- 🔒 Employee should respect the culture, customs and religion of the host country.



Sample of Demand Letter

Bawab Al Mahdiah Co For Contracting
C.R. 1010344238

شركة بوابة المحمدية للمقاولات
١٠١٠٣٤٤٢٣٨

DEMAND LETTER

طلب تعيين

SILVEE AND SINTHEE TRAVEL AGENCY LTD
License No: RI 1491
DHAKA - BANGLADESH

شركة سيلفي و سينثي تيرافيل اجنسي ليميتد
رقم الرخصة: RI 1491
دكا - بنغلاديش

Please arrange to recruit the following personnel to work on the terms and conditions given below against the block.
الرجو الترتيب لتعيين المستقلين حسب الشروط والظروف الواردة اتيه، بموجب الكتلور: 130174898 تاريخ: 15/04/1443 هـ

Category	Qty	Salary - \$/M	Total	التصنيف	الراتب	العدد	المجموع
Cleaner	35	400 \$/M	14000	11.00	11.00	35	35 فقط
Total	35	Only				35	35 فقط

Terms and conditions:

Medical accommodation: Free (مجاني)
 Food: Not provided (غير متوفر)
 Transportation: Free (مجاني)
 Air passage (both way): Free (مجاني)
 Vacation after 2 year: 15 days (15 يوما)
 Working hours per day: 10 hrs (ساعات العمل في اليوم: 10 ساعات)
 Monthly working days: 26 days (يوم عمل شهري: 26 يوم)
 Probation period: 90 days (فترة الإبتداء: 90 يوم)
 Period of contract: 2 year (مدة العقد: 2 سنة)
 Leave & insurance fee: Free (مصاريف رخصة الإقامة والتأمين: مجاني)
 All other terms and conditions as per Saudi Labor Law. (جميع الشروط الأخرى طبقا لقوانين المملكة العربية السعودية)

General manager: 

المدير العام: 

الرياض - شارع الصالح - 41650510 - الفون البريدي: 011-4477777 - 06-PIVA

DEMAND LETTER

طلب تعيين

SILVEE AND SINTHEE TRAVEL AGENCY LTD
License No: RI 1491
DHAKA - BANGLADESH

شركة سيلفي و سينثي تيرافيل اجنسي ليميتد
رقم الرخصة: RI 1491
دكا - بنغلاديش

Please arrange to recruit the following personnel to work on the terms and conditions given below against the block.
الرجو الترتيب لتعيين المستقلين للعمل حسب الشروط والظروف الواردة اتيه، بموجب الكتلور: 1302210877 تاريخ: 15/04/1443 هـ

Category	Qty	Salary - \$/M	Total	التصنيف	الراتب	العدد	المجموع
Coffee shop CLEANER	30	400	1200	11.00	11.00	30	30 فقط
Total	30 only					30	30 فقط

Terms and conditions:

Medical accommodation: Free (مجاني)
 Food: Not provided (غير متوفر)
 Transportation: Free (مجاني)
 Air passage (both way): Free (مجاني)
 Vacation after 2 year: 15 days (15 يوما)
 Working hours per day: 10 hrs (ساعات العمل في اليوم: 10 ساعات)
 Monthly working days: 26 days (يوم عمل شهري: 26 يوم)
 Probation period: 90 days (فترة الإبتداء: 90 يوم)
 Period of contract: 2 year (مدة العقد: 2 سنة)
 Leave & insurance fee: Free (مصاريف رخصة الإقامة والتأمين: مجاني)
 All other terms and conditions as per Saudi Labor Law. (جميع الشروط الأخرى طبقا لقوانين المملكة العربية السعودية)

Thanks and regards,
 General Manager: 

والكم تحياتي والتقدير
 المدير العام: 

الرياض - شارع الصالح - 41650510 - الفون البريدي: 011-4477777 - 06-PIVA

DEMAND LETTER

طلب تعيين

SILVEE AND SINTHEE TRAVEL AGENCY LTD
License No: RI 1491
DHAKA - BANGLADESH

شركة سيلفي و سينثي تيرافيل اجنسي ليميتد
رقم الرخصة: RI 1491
دكا - بنغلاديش

Please arrange to recruit the following personnel to work on the terms and conditions given below against the block.
الرجو الترتيب لتعيين المستقلين للعمل حسب الشروط والظروف الواردة اتيه، بموجب الكتلور: 1302110881 تاريخ: 15/04/1443 هـ

Category	Qty	Salary - \$/M	Total	التصنيف	الراتب	العدد	المجموع
Office boy Assistant driver	15	1400	21000	11.00	11.00	15	15 فقط
Total	15 only					15	15 فقط

Terms and conditions:

Medical accommodation: Free (مجاني)
 Food: Not provided (غير متوفر)
 Transportation: Free (مجاني)
 Air passage (both way): Free (مجاني)
 Vacation after 2 year: 15 days (15 يوما)
 Working hours per day: 10 hrs (ساعات العمل في اليوم: 10 ساعات)
 Monthly working days: 26 days (يوم عمل شهري: 26 يوم)
 Probation period: 90 days (فترة الإبتداء: 90 يوم)
 Period of contract: 2 year (مدة العقد: 2 سنة)
 Leave & insurance fee: Free (مصاريف رخصة الإقامة والتأمين: مجاني)
 All other terms and conditions as per Saudi Labor Law. (جميع الشروط الأخرى طبقا لقوانين المملكة العربية السعودية)

Thanks and regards,
 General Manager: 

والكم تحياتي والتقدير
 المدير العام: 

الرياض - شارع الصالح - 41650510 - الفون البريدي: 011-4477777 - 06-PIVA

DEMAND LETTER

طلب تعيين

SILVEE AND SINTHEE TRAVEL AGENCY LTD
License No: RI 1491
DHAKA - BANGLADESH

شركة سيلفي و سينثي تيرافيل اجنسي ليميتد
رقم الرخصة: RI 1491
دكا - بنغلاديش

Please arrange to recruit the following personnel to work on the terms and conditions given below against the block.
الرجو الترتيب لتعيين المستقلين للعمل حسب الشروط والظروف الواردة اتيه، بموجب الكتلور: 1302510877 تاريخ: 15/04/1443 هـ

Category	Qty	Salary - \$/M	Total	التصنيف	الراتب	العدد	المجموع
Coffee shop CLEANER	10	1400	1400	11.00	11.00	10	10 فقط
Total	10 only					10	10 فقط

Terms and conditions:

Medical accommodation: Free (مجاني)
 Food: Not provided (غير متوفر)
 Transportation: Free (مجاني)
 Air passage (both way): Free (مجاني)
 Vacation after 2 year: 15 days (15 يوما)
 Working hours per day: 10 hrs (ساعات العمل في اليوم: 10 ساعات)
 Monthly working days: 26 days (يوم عمل شهري: 26 يوم)
 Probation period: 90 days (فترة الإبتداء: 90 يوم)
 Period of contract: 2 year (مدة العقد: 2 سنة)
 Leave & insurance fee: Free (مصاريف رخصة الإقامة والتأمين: مجاني)
 All other terms and conditions as per Saudi Labor Law. (جميع الشروط الأخرى طبقا لقوانين المملكة العربية السعودية)

Thanks and regards,
 General Manager: 

والكم تحياتي والتقدير
 المدير العام: 

الرياض - شارع الصالح - 41650510 - الفون البريدي: 011-4477777 - 06-PIVA

Sample of Demand Letter

Al Mahdiah Co.
S.R. 1019521379

DEMAND LETTER

Silvee and Sinthee Travel Agency Ltd
Lic No: RL-1491
Dhaka - Bangladesh

Please arrange to recruit the following personnel to work on the terms and conditions given below against the block.

Visa No: 1302316881 Date: 15/01/1443

Category	Qty	Salary - \$K	Total	المرتبة	العدد	المجموع
Office boy / American standard cleaner	15	1400	21000	1400	15	21000
Total	15 only					

Terms and conditions:

Medical, accommodation: Free
Food: Not provided
Transportation: Free
Air passage (both way): Free
Vacation after 2 year: 47 days
Working hours per day: 10 hrs
Monthly working days: 16 days
Probation period: 90 days
Period of contract: 2 year
Sponsor & insurance fee: Free

All other terms and conditions as per Saudi Labor Law.

Thanks and regards,

General Manager

رقم الوثيقة : 8314872

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General Manager

Sample of Demand Letter

MISHKA INVESTMENT PVT LTD
 Reg No: C-4192007
 Date: 15th October 2018
 To: Shree and Sinthee Travel Agency Ltd
 Reg No: RL-1491
 177, Shobhit Sreed Nandan Islam Sarani
 Mahab Center (1st Floor)
 Dighy Nagar,
 Dhaka - 1000, Bangladesh
 Phone No - 8802
 Fax No - 9771-1432104
 License No: 083361064

ATTESTED

Demand Letter

With reference to our Power of Attorney executed by us in year before, we request you to select and recruit the following categories of personnel as per the below mentioned terms and conditions.

S.No	Category/Job Title	No. of Persons	Salary per month (USD)
1	General Labourer	30	\$ 250
2	Master	10	\$ 300
3	Bar Steward	10	\$ 350
4	Carpenter (Skilled)	10	\$ 300
TOTAL			60 WORKERS

Terms & Conditions:

- Work Site: Short piling works, Yalamo International Airport.
- Working hours: 48 hours (per week)
- Transportation: Provided by the company
- Accommodation: Shared accommodation provided by the company/itself
- Food: Provided by the company/itself
- Medical Insurance: Medical insurance provided by the company/itself
- Overtime: Normal working days in 1.25* basic salary of employees
- Contract term: 03 years - renewable
- Annual Vacation/Leave days: Upon completion of the job or period
- Residential Permit: Provided by the company/itself

ATTESTED

Hussein Rashid
Marketing Director

MISHKA INVESTMENT PVT LTD
 Reg No: C-4192007
 15th October 2018

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENT THAT WE, MISHKA INVESTMENT PVT LTD
 G. Keyson, G. Rowed Firas, Rashidul Hossain, Kash, Mahir, Mahir, do hereby appoint SILVEE and SINTHEE TRAVEL AGENCY LTD, 177, Shobhit Sreed Nandan Islam Sarani, Mahab Center (1st Floor), Dighy Nagar, Dhaka - 1000, Bangladesh, holding Registration License No RL - 1491 to be our true and lawful Attorney and Recruiting Agent in Bangladesh to do the following acts, deeds and things on our behalf:

- To recruit for us the best possible personnel as per our requirement and to process all formalities relating to recruitment of various categories of Bangladesh nationals.
- To obtain clearance of the selected personnel from the Ministries, government departments and institutions concerned.
- To conduct and arrange their tests and medical check-up etc.
- To execute the Employment contract between the company and the workers.

It is also declared that all acts, deeds and things lawfully done by the aforesaid Recruiting Agent in connection with the aforesaid works shall be construed as acts, deeds and things done by the undersigned who undertake to verify and confirm whatever the said Recruiting Agent shall lawfully do by virtue of the aforesaid delegation.

In witness whereof, we have executed this instrument at Dhaka on 15th October 2018.

Signed for and behalf of
 Hussein Rashid
 Marketing Director

ATTESTED

Date: 15th October 2018
 In the presence of

MISHKA INVESTMENT PVT LTD
 Reg No: C-4192007
 15th October 2018

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- To obtain clearance of the selected personnel from the Ministries, government departments and institutions concerned.
- To conduct and arrange their tests and medical check-up etc.
- To execute the Employment contract between the company and the workers.

It is also declared that all acts, deeds and things lawfully done by the aforesaid Recruiting Agent in connection with the aforesaid works shall be construed as acts, deeds and things done by the undersigned who undertake to verify and confirm whatever the said Recruiting Agent shall lawfully do by virtue of the aforesaid delegation.

In witness whereof, we have executed this instrument at Dhaka on 15th October 2018.

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 Marketing Director

ATTESTED

Date: 15th October 2018
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- To execute the Employment contract between the company and the workers.

It is also declared that all acts, deeds and things lawfully done by the aforesaid Recruiting Agent in connection with the aforesaid works shall be construed as acts, deeds and things done by the undersigned who undertake to verify and confirm whatever the said Recruiting Agent shall lawfully do by virtue of the aforesaid delegation.


In witness whereof, we have executed this instrument at Dhaka on 15th October 2018.

Signed for and behalf of
 Hussein Rashid
 Marketing Director

ATTESTED

Date: 15th October 2018
 In the presence of

Sample of Demand Letter



AQUILA SOFA INDUSTRIES SDN. BHD.
 No.7,Pran,Perusahaan Kledang Utara 1/5,Kwan,
 Perindustrian Menglembu Ipoh, Perak

PRIVATE & CONFIDENTIAL

10th April 2019

Attn: To Mr. M. Farhad Hossain
 Address:
Silvee and Sinthee Travel Agency Ltd.
 Recruitment License No. 1891
 177, Shohie Saied Nazrat Islam Surau,
 Mahtab Camra, 18th floor, 8, Joy Nagar
 Dhaka-1000


Dear Sir,

RE: Demand Letter for Recruitment of SIXTY FIVE (65) workers from Bangladesh.

We hereby appoint your company to recruit Bangladesh workers for employment with our company with relevant authorities concerning recruitment.

Our recruitment term and conditions are as follows:

Number of workers	: 65(SIXTY FIVE) Workers
Job Category	: Manufacturing Worker
Job Description	: Manufacturing/Maintaining Working Aspects
Age	: Above 18
Contract Period	: 3 years
Basic Salary Monthly	: RM 1,100. * The company reserves the right to provide overtime work. Overtime is voluntary and based on the overtime rate stated in paragraph 19)
Working Day	: Monday to Saturday
Working Hours	: 9 hours x 3 hours O/T daily
Overtime Rate	: In accordance with Malaysia Labor Law, i.e.,
On normal day	: Basic Salary x 1.5
On Sunday / Rest day	: Basic Salary x 2.0
On Public Holiday	: Basic Salary x 3.0
Medical	: Primary Medicare provided by the company.
Workers Compensation	: In accordance with Malaysia Labor Law - The foreign workers are covered by the foreign worker compensation scheme.
Rest day	: one day /week
Accommodation	: The employer provides accommodation for the workers.



AQUILA SOFA INDUSTRIES SDN. BHD.
 No.7,Pran,Perusahaan Kledang Utara 1/5,Kwan,
 Perindustrian Menglembu Ipoh, Perak

PRIVATE & CONFIDENTIAL

Restrictions:

That the employee shall not change his employment during the contract period without obtaining legal work permit.

That if the employee is found creating social problems and/or engaged in illegal, subversive or criminal activities, then he will be dismissed with immediate effect after due inquiry and will be repatriated to Bangladesh on his own expense.

Any employee shall not organize, participate or be involved in any kind of industrial action.

Termination of Services :

That if the employee breaches any of the restriction in Clause 18 above or is convicted of any offence under any of the Laws of Malaysia

That if the employee's work permits are withdrawn by the Malaysian authorities for any reason whatsoever,


That if the employee is absent from work for more than two (2) consecutive working days without a reasonable cause or leave without informing or attempting to inform the company for such absence.

That if a medical doctor certifies the employee is medically unfit for employment.

That if the employee conducts any substantial offences with no improvement of behavior even after proper counseling and after final warning letters issued shall be subject to company disciplinary action up to and including termination of employment contract in accordance with applicable law.

Kindly arrange to recruit the above-mentioned categories at the earliest.

Yours Faithfully,



AQUILA SOFA INDUSTRIES SDN. BHD.
 No.7,Pran,Perusahaan Kledang Utara 1/5,Kwan,
 Perindustrian Menglembu Ipoh, Perak

Signature of Employee
Name: PANG LIAN CHOON
 Designation: DIRECTOR

Photo Album



Honorable Minister of Expatriate Welfare and Overseas Employment Ministry Mr. Imran Ahmed, MP is being presented a crest form our association Bangladesh Association of International Recruitment Agencies (BAIRA).



Hazrat Shahjalal International Airport, Dhaka, Bangladesh



Boarding in aircraft



Departure from aircraft.

Worker Photo Album



Workers are checking in at airport.



Workers are entering at their work site



Our workers are working in construction sector



Our workers are working in a modern factory



Our workers working at palm garden in plantation sector of Malaysia



Photo Gallery of Interviews



Silvee And Sinthee Training & Trade Test Center Trade Test Going on



Practical Training Briefing



Mason (Block, Plaster & tiles) Trade Test



Plumbing & Welding Trade Test



Potential Trades of Overseas Recruitment



জাপানে চাকুরীর সুযোগ...

গণপ্রজাতন্ত্রী বাংলাদেশ সরকারের আন্তরিক প্রচেষ্টায় বাংলাদেশী যুব/ যুব মহিলাদের জাপান শ্রমবাজারে আকর্ষণীয় বেতনে বিভিন্ন ট্রেডে চাকুরির ব্যাপক সম্ভবনা তৈরী হয়েছে।

- ৮০ টি ক্যাটাগরিতে ১৪২ ধরনের কাজের সুযোগ।
- ৩ থেকে ৫ বছরের জব ভিসা।
- উন্নত জীবন, নিরাপদ আশ্রয়।
- স্থায়ী বসবাসের সুযোগ।
- যোগ্যতা অনুযায়ী উচ্চ বেতনের চাকুরীর নিশ্চয়তা।
- স্পেসিফাইড স্কিলড ওয়ার্কার (SSW) ১৪ ক্যাটাগরিতে কমপক্ষে ৫ বছর কাজের সুযোগ এবং অধিকতর দক্ষদের পরিবারসহ স্থায়ী বসবাসের সুযোগ।



শীতাতপ নিয়ন্ত্রিত
ক্রাস রুম

আমাদের বৈশিষ্ট্য

জাপানিজ শিক্ষক দ্বারা ভাষা ও জাপানিজ রীতি-নীতি শিক্ষা প্রদান
এবং সার্বক্ষণিক শিক্ষক ব্যবস্থা।
মাল্টিমিডিয়া প্রজেক্টর এর মাধ্যমে ভাষা শিখানো হয়।



**NB JAPANESE
CULTURAL ACADEMY**
エヌビ 日本語文化アカデミー

Dhaka Office:

📍 Ali Villa, House# 100,
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☎ +880 1620008424
✉ jca@nbglobal.ltd

Tokyo Office:

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戸川区本日式1-32-5
☎ +81 362314598
☎ +81 362314711
☎ +81 9014241172
✉ admin@nbglobal.ltd



**NB Global will help you to get
a job in a Japanese company!!**



Here It is different !

Features of NB Global

From AI, IT human resources, caregivers and general workers, we will provide support for a wide range of Bangladeshi people for getting a job at a Japanese company.

Recently graduated AI human resources

We shall provide all necessary support until settling down to Japanese life. Our support includes but not limited to support for immigration procedure, support for job placement in a Japanese company etc.

IT Engineers/Professionals.

We support skilled engineers who are fluent in Japanese.

General human resources. Overseas student and others

Employment support for international students. Employment support for Bangladeshi nurses



**NB GLOBAL
COMPANY LTD**

エヌビ グローバル株式会社

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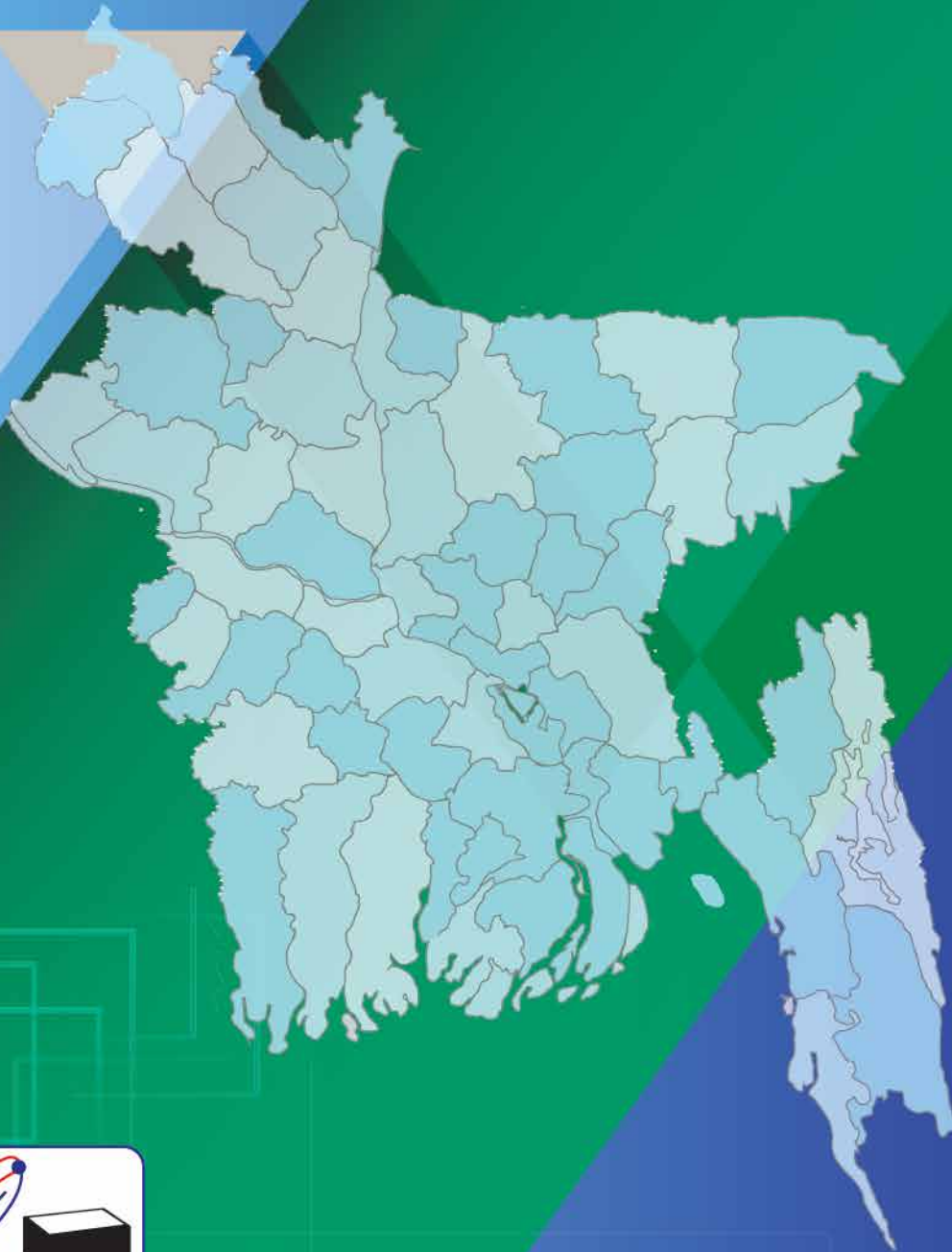
admin@nbglobal.ltd

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Silvee And Sinthee Travel Agency Ltd.

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Telephone : +88-02-22223143, +88-02-58313636
Mobile : +88 01973-069073, +88 01767-458486
E-mail : sstalimited@gmail.com
Website : www.sstalbd.net

Japanese Local Partners Company

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E-mail : nbgkivak19@gmail.com